



Working smarter with IT in your business: 21st century bookkeeping, accounting and business processes

Mr Kevin Salter

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In running any business there are highs and lows. There are things you really enjoy doing and things that you really hate doing. There will also be things you excel at and things which you find difficult. A business is sometimes run as a hobby, but primarily is run to make money to fund your lifestyle, and ultimately, retirement. One of the tasks that often gets relegated to the bottom of the pile is the writing up of books and records -bookkeeping. Many business owners regard this as one of those chores that needs to be done every three months to file the VAT return, or once a year as the self assessment deadline approaches. It no longer needs to be that chore - there are so many tools and products that can help. Make bookkeeping FUN!!!! There is an emphasis on the Xero online accounting software and many of the add-ons that form the Xero ecosystem, but it also considers other utilities and products.

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